

Charter School Preliminary Due Dilligence Checklist

- School Information, Test Scores, AYP, Governance and Administration
- Executed Charter School Contract and Current Certificate of Good Standing from Charter authorizer.
- Historical Enrollment by Grade
- Historical and Current Waiting List by Grade
- Historical School financials (Past 3 audits, if available)
- Current Fiscal year budget and YTD stub financials
- Projected enrollment by grade
- 5-year school projections (in Excel)
- Evidence of demand for the school, pre-registration lists, demographic information and feasibility studies
- Appraisal, if available
- Management contract between management provider and the school, if any
- Construction contracts, estimates, drawings for New Money Projects